



# Smithy Bridge Primary School

A FOUNDATION PRIMARY SCHOOL

Headteacher: Jane E George, B. Ed, M. Ed  
Deputy Headteacher: Mark Brown, B.Sc (hons), PGCE



31.10.18

Dear Parent

## ELECTION OF PARENT GOVERNOR(S) – NOMINATION PAPER

*We currently have a vacancy for 1 parent governor.*

*Being a parent governor is an important and responsible role and takes as much commitment as you want to give. There are three meetings of all governors each term as well as the occasional extra meetings looking at other things the school does.*

*The job of the Governors is to make decisions about how the school is run, to support staff and ensure that we are caring for our children's education in the right way.*

*If you become a governor, you'd be expected to serve for four years. It is important that before finally deciding whether to stand or not that you contact me to find out more about what being a parent governor involves.*

*To put yourself forward as a governor please fill in the attached form and return it to the head teacher no later than noon on **Friday 9<sup>th</sup> November**. You may wish to nominate another parent. Please ensure that you have their consent to put their name forward before doing so. If we have more people come forwards than we have vacancies, we will hold an election.*

*Make an appointment to talk to me about it if you are interested.*

Yours sincerely

Jane George  
Headteacher

### Notes

- a) *Would candidates please return a brief biography with the nomination paper (up to a maximum of 100 words). This will be circulated to parents with the voting paper should an election be necessary.*
- b) *Nominations received after the closing date will not be considered.*
- c) *If you require assistance in completing the nomination form or would like further information on the role of the Governing Body and work of a parent Governor then please contact the Headteacher.*



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## NOMINATION FORM FOR ELECTION OF PARENT GOVERNOR

You may nominate yourself (Section A) or nominate another parent (Section B) to serve as a parent Governor. If you nominate another parent you should obtain that person's signature, to signify that he or she is willing to be nominated.

Please complete **either** Section A **or** Section B.

### Section A - Self Nomination

I wish to nominate myself for election as a parent Governor on the School Governing Body.

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

I am the parent of \_\_\_\_\_ who is a registered pupil at the school.

**I have read the grounds for disqualification from being a Governor. I am not disqualified on any of these grounds and I am not an elected member of the Local Authority nor paid to work at the school for more than 500 hours in any consecutive twelve-month period (at the time of election or appointment).**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Biography (up to a maximum of 100 words) to be issued with voting papers should an election be necessary. If necessary continue on reverse of this nomination paper*

Blank space for biography.

### Section B - Nomination of Another Parent

I wish to nominate the parent listed below as a parent Governor on the School Governing Body.

Name and address of parent nominated to serve on the Governing Body Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name and address of parent who proposed the above nomination Name: \_\_\_\_\_

Address: \_\_\_\_\_

**I have read the grounds for disqualification from being a Governor. I am not disqualified on any of these grounds and I am not paid to work at the school for more than 500 hours in any consecutive twelve-month period (at the time of election or appointment).**

Nominated persons signature \_\_\_\_\_ Date: \_\_\_\_\_

I am the parent of \_\_\_\_\_ who is a registered pupil at the school.

