



Smithy Bridge Primary School

A FOUNDATION PRIMARY SCHOOL

Headteacher: Jane E George, B.Ed, M.Ed
Deputy Headteacher: Mark Brown, B.Sc, PGCE



15.02.17

Dear Parents and Carers,

Safeguarding Concerns

For many years we have successfully operated an open door policy whereby parents can come in to school to see the teacher before and after school. It has become clear, however, that this is no longer deemed to be safe and it leaves the school exposed to unwelcome visitors entering the building.

It will therefore not be possible for parents to enter the school building except by arrangement or appointment.

If you need to see your child's teacher the following ways of doing that are open to you:

- Make a phone call and request a meeting.
- Ask at the front desk.
- Ask the teacher or teaching assistant on the door at 8.50 or 3.30 if you may go through to speak to the teacher.

Obviously, parents will not be able to take the short cut through the hall.

Please feel free to use any or all of these systems as we do not want to disrupt our very strong communication systems.

Yours sincerely,

Jane George
Head teacher